



## School Field Trip Guidelines

### ARRIVAL & DROP-OFF

- Student bus loading/unloading is at the Center Parking lot (#6 on map). Turn onto Castor Road and enter at County Park Drive. After student drop-off (#6) all buses **must** move to the East Parking lot. Parents may park in the East, Center or North parking lots.
- Students on buses and parents in cars can all meet at the check-in tent outside of the Exhibition Hall (#5 on map). At the check-in tent you will pick up your Earth Fair bags, scavenger hunts, and leave your coolers and lunch bins.
- The Exhibition Hall is where you will eat should you decide to take advantage of an indoor pre-scheduled lunch time.
- A detailed park map is included in this packet. It is important to make copies and share this with other teachers, chaperones and bus drivers!

### CHECK IN

- One teacher from each class must check-in with Liane Allen, School Field Trip Coordinator, at the check-in tent outside of the Exhibition Hall (#5). Teachers will receive program guides, bags and scavenger hunts for students at check-in.

### ACTIVITIES

- Please divide your class into smaller groups of children as it works best for the hands-on activities. **We strongly recommend groups of no more than 5-6 children.**
- An adult chaperone must stay with their group at all times. Chaperones are expected to assist the children with the activities.
- The Historical Village buildings will be open for tours led by Wales Historical Society members. These historical buildings are small can only accommodate small groups at a time. A tractor-pulled wagon will be giving rides to and from all locations.
- Activities will be set up in the three white vendor barns (# 1 on map). There are approximately 20 booths to visit per barn. Plan on spending 20-30 minutes in each building.
- Each student will receive a scavenger hunt to complete. The scavenger hunt is designed to keep children engaged, learning and focused. Each student that turns in a completed sheet receives a prize.
- Students may want to bring along spending cash as many vendors have items for sale, ranging from \$1 - \$15.

### TRASH FREE LUNCH

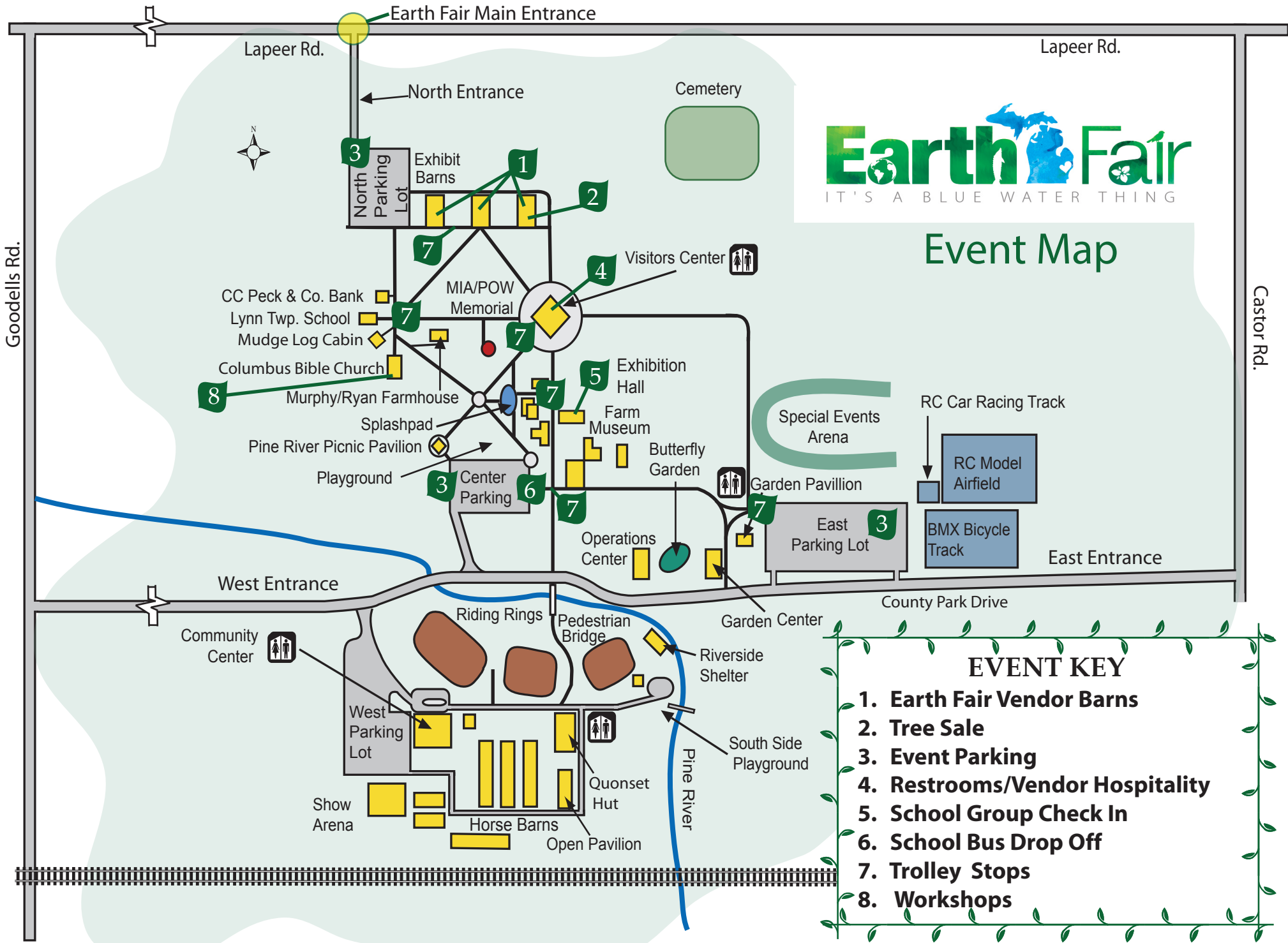
- **Earth Fair is a Trash Free Lunch zone!** We REQUIRE all students to bring a lunch with no garbage to throw away. If you do have disposable items we want you to “pack in and pack out”. Take your garbage with you and reuse or recycle your waste. We can provide technical assistance to you for this.
- Your group will be assigned a lunch time should you pre-register to eat indoors at the Exhibition Hall (#5). The Pine River Picnic Pavilion may also be used. There is no refrigeration on-site.
- There will be food vendors and concessions on-site where lunch items may be purchased. However, in an effort to conserve time and space, it is recommended that **all students** bring a sack lunch.

### OTHER

- Dress warm and be prepared for the weather! Even though it is spring, it can be cool and windy inside the buildings. Bring along or dress in warm clothes, hats, gloves, and winter coat in case it is needed.
- The playground will be available for use; the Splash Zone will not be available.
- Earth Fair is a smoke-free, tobacco-free event. The use of tobacco products is not permitted on the event premises. Thank you for helping us keep the environment clean and the air safe!



For questions, please contact Liane Allen at (810) 989-6935 or [lallen@stclaircounty.org](mailto:lallen@stclaircounty.org).  
For a complete list of Earth Fair events and activities, visit [www.EarthDayFair.com](http://www.EarthDayFair.com).



## Event Map

- EVENT KEY**
- 1. Earth Fair Vendor Barns**
  - 2. Tree Sale**
  - 3. Event Parking**
  - 4. Restrooms/Vendor Hospitality**
  - 5. School Group Check In**
  - 6. School Bus Drop Off**
  - 7. Trolley Stops**
  - 8. Workshops**